Edit Girl Scout Information

All Girl Scouts registered with your troop by the end of December will automatically be uploaded into eBudde and Digital Cookie. Additional Girl Scouts will be added regularly as they register in MyGS. Troop chairs will not have access to add or delete Girl Scouts.

TCCs may deactivate Girl Scouts who are not participating with their troop to make it easier to see the list of active Girl Scouts.

- Click on the ***GIRLS** Tab.*
- Click the **Edit** button for the Girl Scout you are making inactive.
    - Note: if the Girl Scout has orders, you cannot make her inactive.
- Click on the box next to the word **Inactive**.
- Click **Save**.
- Click **Show Inactive** to turn off showing all Girl Scouts listed with your troop (this will hide the inactive Girl Scout(s) from your ***GIRL ORDERS** Tab*).
    - Click **Show Inactive** again to view all Girl Scouts listed with your troop.
- Click **Update**.

